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INFORMATION FOR THE PROCESSING OF PERSONAL DATA UNDER EU N 679/2016 REGULATION

Treatment holder

CSMT GESTIONE s.c.a.r.l.
Via Branze, 45 - 25123 Brescia - Italy
Phone: +39 030/6595111
e-mail: info@csmt.it

Data protection responsible

Eng. Stefano Mastella
Phone: +39 030/6595111
e-mail: dpo@csmt.it

Purpose of the processing: Your personal data, freely communicated and acquired on the basis of the activity carried out by the owner, that will be treated in a lawful manner and according to correctness, under the following purposes:

- **provide for the implementation of the obligations arising from the contract to be concluded;**
- **fulfill the provision obligations of civil law, fiscal and accounting;**
- **carry out statistical analyses and budget drafting;**
- **apply special contractual conditions;**
- **identify customer's needs, including qualitative ones;**
- **send advertising and informative material;**
- **carry out benchmarking and marketing investigations.**

The processed data (which may be of a common nature, identified or particular) is updated, relevant, complete and not exceeding the purposes listed above for which they are collected and subsequently processed.

It should be recalled that, upon consent, particular data relating to photographs, suitability for the function, physical aptitude assessments aimed at enrolling in seminars, training courses or certification examinations of competences may be acquired.

Modality of treatment: The data will be treated, in respect to the necessary security and confidentiality, through the following methods: collection of data from the data subject, collected and recorded for specific, explicit and legitimate purposes and used in further processing operations in terms compatible with these purposes, processing carried out with the aid of manual, electronic tools and automated.

The legal basis for processing: The legal basis of the processing of your personal data is based on the fulfillment of the contractual functions and the improvement of the services offered.

Legitimate interests pursued by the holder of the treatment: The legitimate interests pursued by the holder of the treatment in the processing of data is given by having to respect and honor the contractual obligations signed between the parties. The lawfulness of the processing is based on consensus openly expressed by the person concerned, documented in written form or through the action in the special forms of the Internet.

Mandatory or optional nature of the provision of data and consequences of a refusal to respond: The nature of the conferral of data on its part is mandatory so that the holder of the treatment can deliver the required contractual services and fulfil the statutory obligations. It is of an optional nature for all other finality.

Communication of data to third parties: Your personal data will be processed by the owner of the treatment and by any responsible for the treatment he has appointed. Your personal data may be communicated as a result of inspections or audits (if required), to the inspection bodies in charge of verifications and controls concerning the regularity of the fulfillment of the law. Your data may also be communicated to the company/external professional offices who lend activity of assistance and consultancy of the business or to the employees of the holder of the treatment, accounting, administrative, fiscal, tax and financial, to the public administrations for the fulfilment of the institutional functions within the limits established by the law or by the regulations. Your personal data will be processed by any co-owners of the treatment such as, for example: certification bodies of persons, products, systems, etc, the sponsor or partners of events or initiatives, technical and commercial. Your personal data are not subject to disclosure outside the limits of this information.

Storage times: The holder will treat personal data for the time necessary to fulfill the above purposes and for 10 years from the last contractual relationship unless otherwise required by law or legislation. Alternatively your personal data will be kept until your revocation.


Existence of an automated decision-making process: Automated decision-making processes could be developed.

Security: The holder has adopted the appropriate security measures to protect his data against the risk of loss, abuse or alteration.

Transfer to third countries: The holder of the treatment will not transfer your personal data to a third country or an international organization outside the framework of the European Union.

Rights of the person concerned: The person concerned is entitled to:

- 1) Obtain confirmation of the existence or otherwise of personal data concerning him/her, even if not yet registered, and their communication in intelligible form;
- 2) Obtain the indication:
 - a) of the origin of the personal data;
 - b) of the purposes and modalities of treatment;
 - c) of the logic applied in case of treatment effected with the aid of electronic instruments;
 - d) the identifying details of the holder, the persons responsible and the representative designated pursuant to art. 5, paragraph 2, of the Privacy code and art. 3, paragraph 1, GDPR;
 - e) the subjects or categories of subjects to whom the personal data may be communicated or who may become aware of it in their capacity as designated representative in the territory of the State, managers or agents.
- 3) Obtain:
 - a) the updating, rectification, or, when there is interest, the integration of data;

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- b) the cancellation, the processing anonymously or the blocking of the data processed in violation of the law, including those of which it is not necessary the preservation in relation to the purposes for which the data were collected or subsequently processed;
 - c) the attestation that the operations referred to in letters a) and b) have been notified, also as regards their content, of those to whom the data has been communicated or disseminated, except where such fulfilment is found to be impossible or involves the use of means manifestly disproportionate in respect of the protected law.
- 4) Oppose in whole or in part:
- a) for legitimate reasons the processing of personal data, pertinent for collection purposes;
 - b) to the processing of personal data concerning him/her for purposes of sending advertising materials or direct selling or for carrying market research or commercial communication.

In particular, the interested party may at any time ask the Holder of the treatment the access to personal data and rectification, or cancellation or limitation of the treatment subject or to object to their treatment, in addition to the right to data portability.

The person concerned has the right to withdraw the consent at any time without prejudice to the lawfulness of the treatment based on consent prior to revocation and has the right to complain to a supervisory authority.

Modality of exercise the rights: The person concerned may, at any time, exercise the rights reserved to him/her, as enshrined in art. 15 of the EU regulation 2016/679-right of access to personal data. The exercise of rights can be exercised by writing to the e-mail address: info@csmt.it. The full text of the EU Regulation 2016/679 is available on the website www.garanteprivacy.it

Manifestation of consent (art. 7 EU Regulation No 2016/679): Allows the processing of your personal data

identification in the modalities and for the purposes indicated in the information? I consent to the treatment Not consent

details in the modalities and for the purposes indicated in the information? I consent to the treatment Not consent

to apply special contractual conditions, identify the needs of the customer, research marketing, sending advertising material/information, subscription to the newsletter at the following e-mail.

email address:

I consent to the treatment Not consent

By signing this I declare that I have carefully read the content of the information provided under EU Regulation No 2016/679. In addition, I am committed to communicating any changes in the data promptly.

First name

Surname

Company

.....
(Place and date)

.....
(signature of the person concerned)